

SKH LAM WOO MEMORIAL SECONDARY SCHOOL
Application Guide for S1 Discretionary Places (2026-2027)

1. Number of discretionary places available: 40
2. Distribution of application form:
Application forms can be downloaded from the school website (<https://www.lamwoo.edu.hk>) or obtained at the School Reception Counter.
3. Details of application:

Date	:	2 January 2026 (Friday) to 16 January 2026 (Friday) (Monday to Friday, except public holidays)
Office Hours	:	9:00 a.m. – 12:00 noon 2:00 p.m. – 4:00 p.m.
Method	:	1. In-person submission to the General Office 2. Submission via eSSPA (by 16 January 2026; Hong Kong Time 23:59)
4. Submission of Paper Application Forms and Documents:
 - a) The Education Bureau (EDB) Copy, School Copy and Parent Copy (with all three parts intact) of the Application Form for S1 Discretionary Places issued by EDB
 - b) The completed application form (a recent photo attached)
 - c) Two self-addressed and stamped envelopes with the applicant as the addressee
 - d) Copies of the following documents:
 - Report cards of Primary 5 (whole year) and Primary 6 (first term)
 - Certificates of extra-curricular activities, services and awards in Primary 5 and Primary 6
 - Hong Kong Identity Card
 - Baptismal Certificate (if applicable)
 - e) Any recommendation letters from the primary schools are not required.
5. Submission of Application Forms and Documents received via eSSPA:
Parents should upload
 - a) The completed application form (a recent photo attached)
 - b) Copies of the following documents:
 - Report cards of Primary 5 (whole year) and Primary 6 (first term)
 - Certificates of extra-curricular activities, services and awards in Primary 5 and Primary 6
 - Hong Kong Identity Card
 - Baptismal Certificate (if applicable)
 - c) Any recommendation letters from the primary schools are not required.

6. Admission criteria and weighting:

a) All applicants with conduct grade B or above will be invited for the first interview.

Admission criteria	Weighting
First interview performance ➤ Focus on knowledge of Mathematics, analytical, logical thinking and organisation skills, communication and presentation skills	15 %
EDB rank order and academic performance	40 %
Extra-curricular activities, services and awards	10 %
Affiliation with the school	10 %
Total	75 %
Second interview performance (not less than 80 short-listed applicants are invited according to the above admission criteria and scores.) ➤ Focus on students' confidence, value and attitude, global view	25 %

b) Letters of notification will be sent by post or by email and the details of interviews will be uploaded in the school website.

7. Application schedule for Form 1 admission

	Procedures	Date
1.	Submission of application forms for S.1 Discretionary Places	2 January 2026 to 16 January 2026
2.	First interview for Discretionary Places	7 February 2026
3.	Second interview for Discretionary Places	7 March, 13 March (afternoon) or 14 March 2026
4.	Release of the Successful List for Discretionary Places	31 March 2026
5.	Release of allocation results	7 July 2026
6.	Application for S.1 Places after release of SSPA results	7 July 2026
7.	Written Examination and Interview for S.1 Places after release of SSPA results	8 July 2026 or 9 July 2026
8.	Form 1 Registration	9 July 2026 and 10 July 2026
9.	Form 1 Orientation Programme (Day 1)	11 July 2026
10.	Form 1 Orientation Programme (Day 2)	13 July 2026
11.	Pre-Secondary One Hong Kong Attainment Test	14 July 2026
12.	Form 1 Summer Bridging Courses (Language Across the Curriculum and English Language), and Form 1 Chinese Enrichment Course	To be confirmed
13.	Getting to know the School	22 August 2026

Notes:

1. The school will notify **parents of successful applicants of their children's inclusion** in the Successful List for Secondary One Discretionary Places by letter and phone on 31 March 2026.
2. Disregard the applications are submitted in paper form or via the SSPA e-Platform, each Primary 6 student may apply to **not more than two** secondary schools listed in the Handbook for Application for Secondary One Discretionary Places (Handbook) provided by the Education Bureau, otherwise the chance of acquiring a discretionary place will be forfeited.
3. Moreover, parents should not submit applications bearing the same application number to different secondary schools respectively via paper form and SSPA e-Platform. Otherwise, the chance of acquiring a discretionary place will be forfeited.
4. Once submitted, disregard in paper form or via the SSPA e-Platform, the applications cannot be cancelled or retrieved, and no change can be made to the order of school preference.