

Major Concern**Priority 1: Effective Learning & Teaching (2008-2009)***Together Everyone Achieves More***Area 1: Promoting effective teaching**

	Strategies / Tasks	Time Scale	Success Criteria	Methods of Evaluation*	People Responsible	Resources Required
1.1	Raising student involvement & motivation P: active mental & physical activity, teamwork, fun	2008 -2009	i. more student involvement in lessons	i. Subject documents & meetings (PIE	<ul style="list-style-type: none"> Major Concern 1 Committee 	TA's help in Processing survey data
1.2	Catering to learning diversity (CIAQ) -Collaborative work -Instruction(language, explanation, recycling) -A-assignments & assessments (design) -Q-questioning strategies to cater to LD	2008 -2009	ii. students of different learning abilities are catered to in the lessons iii. teachers learn better	i.e. plan, implementation evaluation,) ii. APASO iii. Post-term course evaluation surveys	<ul style="list-style-type: none"> ADS-PIE All teachers 	
1.3	Co-planning study & lesson study (lesson study/co-planning study meetings+ 2 peer lesson observation@ to be completed in March)	2008 -2009	questioning strategies	iv. Co-planning study reports		
1.4	Staff development -catering to students of lower abilities in the classroom context	2008- 2009	iv. teachers are more ready to learn from one another v. greater awareness of the strategies used to cater to LD	v. Peer Lesson observation vi. Inspection of assignments & assessment paper		

Area 2: Promoting effective learning

	Strategies / Tasks	Time Scale	Success Criteria	Methods of Evaluation*	People Responsible	Resources Required
2.1	Students develop & practise study skills <ul style="list-style-type: none"> • jotting notes • pre-lesson preparation • post-lesson revision 	2008-2009	-Elements included in subject documents & practised in lessons -Students develop good study skills -Students are aware of a repertoire of study skills (specific to subjects)	i. Subject documents & meetings (PIE) (on study skills) ii. Post-term course evaluation surveys iii. Peer lesson observation	<ul style="list-style-type: none"> • Major Concern 1 Committee • ADS • All subject panels • All teachers 	TA's help in processing survey data

Area 3. Providing prompt and constructive feedback

	Strategies / Tasks	Time Scale	Success Criteria	Methods of Evaluation*	People Responsible	Resources Required
3.1	Promptness in giving feedback -workbook/exercises returned in 2 weeks' time -essays returned within 1 month	2008-2009	-Elements included in subject documents & practised in marking assignments & lessons	i. Subject documents & meetings (PIE) (on promptness & type of feedback)	<ul style="list-style-type: none"> • Major Concern 1 Committee • ADS • All subject panels • All teachers 	TA's help in processing survey data
3.2	Providing constructive feedback -giving grades & comments for essays - giving positive & encouraging comments in essays	2008-2009	-Teachers giving prompt & constructive oral and written feedback in lessons & assignments	ii. Stakeholders' survey iii. Post-term course evaluation surveys iv. Exercise inspection forms		
3.3	Explore & diversify modes of assessment -peer assessment, self-assessment	2008-2009	(with dates of doing assignments & marking dates)	v. Lesson observation		

Area 4: Using IT effectively in learning & teaching

	Strategies / Tasks	Time Scale	Success Criteria	Methods of Evaluation*	People Responsible	Resources Required
4.1	Teachers incorporating IT more actively in teaching : -compile a list of across-the-subject visual resources i.e. VOD	2008-2009	<ul style="list-style-type: none"> Improvement in subject webpage & eclassrooms More students develop a habit in self-access learning 	i. Subject documents & meetings (PIE) ii. IT Team PIE iii. survey on students in April iv. survey on teachers	<ul style="list-style-type: none"> Major Concern 1 Committee AD IT Team All subject panels All teachers 	TA's help in processing survey data
4.2	Interactive use of IT in lessons -subject panels continue to develop their webpage & eclassroom by means of adding 2 additional features	2008-2009				