

Major Concern Priority 1 2009-2010 Annual Plan
Learn to Learn

Area 1: Promoting learning strategies//subject-specific study skills

	Strategies / Tasks	Success Criteria	Methods of Evaluation	People Responsible	Resources Required
1.1	Subject departments prepare a chart on study skills to be developed at different levels (1 skill each level for F1-F4, F6)	<ul style="list-style-type: none"> ● Compilation of charts on study skills ● Minutes of subject department explaining the strategies and evaluation ● Over '4' rating in Course evaluation 	MC 1 evaluation meetings	MC 1 Committee Subject departments	TA
1.2	Subject departments delineate strategies and evaluation used to develop 1 skill each level through the year (F1-3, F4, F6)		Subject panel evaluation meetings		
			Course evaluation APASO		
1.3	School promotes specific achieving strategies :choose 1 of the three achieving : note taking, pre-lesson preparation and post-lesson revision through related subject departments	<ul style="list-style-type: none"> ● Subject departments explain clearly plans to develop and evaluate their implementation plan ● Over '4' rating in Course evaluation 	MC 1 evaluation meetings		
			Subject panel evaluation meetings		
			Course evaluation APASO		

Area 2: Promoting skill-building in teaching

	Strategies / Tasks	Success Criteria	Methods of Evaluation	People Responsible	Resources Required
2.1	school-classroom observation workshops (30/11/09) to strengthen teachers' skills in conducting lesson observation	<ul style="list-style-type: none"> ● Teaching staff find the workshops useful ● Better appreciative culture and constructive comments in peer lesson observation 	<ul style="list-style-type: none"> ● MC 1 evaluation meetings ● Workshop evaluation survey ● Course evaluation data ● Subject department evaluation meeting ● Peer lesson observation ● APASO 	MC1 Committee Mr Archie McGlynn Subject departments	\$10,000 TA
2.2	school- course evaluation focusing on related teaching of study skills	Over '4' rating in course evaluation			
2.3	subject- peer lesson observation focusing on related teaching of study skills	Over '5' rating in peer lesson evaluation			

Area 3: Promoting eLearning

	Strategies / Tasks	Success Criteria	Methods of Evaluation	People Responsible	Resources Required
3.1	familiarise staff with the use of smartboards	<ul style="list-style-type: none"> ● Positive response to introductory session ● Response provided by D & T, CIT and Physics ● Positive responses from teachers who have used the smartboards 	<ul style="list-style-type: none"> ● IT Team evaluation meeting ● Subject evaluation meetings: D & T, CIT & Physics ● Other subject evaluation meetings 	CHY, YLK Subject departments	IT Team Lab technicians Smartboards

Area 4: Accelerate Learning (for low achievers in F1 and F2)

	Strategies / Tasks	Success Criteria	Methods of Evaluation	People Responsible	Resources Required
4.1	Identification of low achievers –after 1 st internal assessment	<ul style="list-style-type: none"> ● improvements observed in students identified ● feedback from students 	MC1 evaluation meetings LTS evaluation meetings	MC1 Committee LTS Committee Form teachers Form Teachers’ Coordination Committee Eng/Math Subject meetings	\$15,000 CLF, HCP TA classrooms
4.2	2009 X’mas tuition for low achievers in F1, F2 (Eng, Math)				
4.3	summer tuition for F1, F2 (Eng, Math)				
4.4	Exchange programs for students with other schools	Students improve in attitude and incentive towards learning	Exam results Form teachers’ observation		

Area 5: .Restructuring Academic Division to effectuate better learning & teaching

	Strategies / Tasks	Success Criteria	Methods of Evaluation	People Responsible	Resources Required
5.1	better division of labour	Units & Sections under Academic Division can perform effectively	MC1 evaluation meetings CAS and LTS evaluation meetings	MC1 Committee	///
5.2	streamline workflow	Coordination of work is smoothened			

