

Plan on Use of the Additional Time-Limited Funding of Capacity Enhancement Grant (2006/007)

Means by which teachers have been consulted: Opinion survey followed by staff meeting

No. of operating classes: 31

Task Area	Major Area of Concern	Strategies/ Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
Territory-wide System Assessment (TSA)	To relieve teachers' workload so that they can concentrate on developing effective learning and teaching strategies to improve and enhance the effectiveness of Chinese teaching	To employ 1 additional Chinese teacher	<ul style="list-style-type: none"> ■ Relieving teachers' work load in administrative work of TSA ■ Updating, revising and developing learning materials based on student needs for Chinese 	Sep 2006 to Aug 2007	Salary of 1 temporary Chinese teacher (Point 12) for 12 months (to be extended if situation warrants): \$203,679 (including 5% MPF)	<ul style="list-style-type: none"> ■ Students know their weaknesses and strengths in learning and they can improve their methods and strategies for better achievement ■ Students' speaking and writing skills have been improved ■ The teachers are better able to motivate students and cater for their Chinese learning needs 	<ul style="list-style-type: none"> ■ Records of student learning ■ Assessment tools developed by teachers ■ Classroom observation and exercise inspection conducted by the Chinese Department Head ■ Evaluation will be made in the meetings of Chinese Department 	Mr. Chan CW

Task Area	Major Area of Concern	Strategies/ Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
						<ul style="list-style-type: none"> Teachers can have more time to concentrate on curriculum development 		
<ul style="list-style-type: none"> Coping with the diverse and special learning needs of students Territory-wide System Assessment (TSA) 	<ul style="list-style-type: none"> Enhance students' proficiency of English language To relieve teachers' workload so that they can concentrate on developing effective learning and teaching strategies to improve and enhance the effectiveness of English teaching 	To employ 3 additional English teachers	<ul style="list-style-type: none"> Enhancement and Remedial teaching can be arranged in junior forms Number of students of each mixed ability class can be reduced Teachers can help high and low achievers to improve their English language proficiency more effectively 	Sep 2006 to Aug 2007	Salary of 3 temporary English teacher (Point 12) for 12 months (to be extended if situation warrants): \$611,037 (including 5% MPF) (\$203,679 X 3)	<ul style="list-style-type: none"> Percentage of students in enhancement and remedial classes showing improvement in their English performance The quality of teaching and marking student's assignments of the additional teachers 	<ul style="list-style-type: none"> Compare students' test and exam results before and after implementing the strategies, so as to monitor the improvement of English teaching and learning Classroom observation and exercise inspection conducted by the English Department Head Records of student learning Assessment tools developed by teachers 	Ms Wong PY

Task Area	Major Area of Concern	Strategies/ Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
			<ul style="list-style-type: none"> ■ Relieving teachers' work load in administrative work of TSA ■ Updating, revising and developing learning materials based on student needs for English 			<ul style="list-style-type: none"> ■ Students know their weaknesses and strengths in learning and they can improve their methods and strategies for better achievement ■ Students' speaking and writing skills have been improved ■ The teachers are better able to motivate students and cater for their English learning needs ■ Teachers can have more time to concentrate on curriculum development 	<ul style="list-style-type: none"> ■ Evaluation will be made in meetings of the English Department 	

Task Area	Major Area of Concern	Strategies/ Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
Curriculum development (Assessment for Learning)	To facilitate the implementation of School-based Assessment (SBA) in the Chinese language and English language subjects	To hire 2 full-time teaching assistants	<ul style="list-style-type: none"> ■ Teachers to be relieved of some of the workload in conducting learning activities and monitoring students' progress ■ Learning materials to be updated and revised based on students' needs ■ Less time to be spent on making logistical arrangements for SBA ■ More systematic records and documentation 	Sep 2006 to Aug 2007	Salary of 2 teacher assistants for 12 months (to be extended if situation warrants): (\$9,450 per month X 2, including 5% MPF) \$226,800	<ul style="list-style-type: none"> ■ Increased amount of SBA learning and teaching resource materials tailored to students' needs ■ Practical and flexible logistical arrangements to facilitate SBA implementation ■ Teachers' workload has been relieved 	<ul style="list-style-type: none"> ■ The Academic Administrative Section Head and the heads of Chinese and English Department are responsible for monitoring the works of the teaching assistants, so as to assure the quality and quantity of teaching assistants' works ■ Gather feedback from teachers, so as to assure the working attitude and effectiveness of the teaching assistants ■ Students' general performance in the respective language subjects 	Mr. Mak CS Mr. Chan CW Ms Wong PY
					Total: \$1,041,516			