

SKH LAM WOO MEMORIAL SECONDARY SCHOOL



Annual School Plan

2023 - 2024

SKH Lam Woo Memorial Secondary School

Mission Statement

Keeping in step with the spirit of Jesus Christ our Lord, it is our mission to provide students with an all-round education aimed at excellence in spiritual, ethical, intellectual, physical, inter-personal and aesthetic development.

We aim at cultivating our students with the qualities of a LAMWOOER: leadership, ardour, modesty, wisdom, optimism, originality, empathy and responsibility.

SKH Lam Woo Memorial Secondary School

Annual School Plan (2023-2024)

Major Concerns

- Be the light and Be enlightened P.4
- With love, We shine P.7

Major Concern 1: Be the light and Be enlightened

Briefly list the feedback and follow-up actions from the previous school year (2022-2023):

- The talent pool will be refined and will open to the whole school in the next academic year. More introduction will also be given to teachers so that they can make use of the talent pool. The better matching of activities in the future can enhance students Breadth of Knowledge.
- More introduction about BYOD and e-teaching should be given to teachers, students and parents so that they can understand the rationale and application of BYOD, and enhance students' learning skills.

Target 1: Unleashing our potentials – Open up students' horizons and excel in their strengths

	Implementation Strategy	Success Criteria	Methods of Evaluation	Time Scale	Responsible Person	Resources Required
1.1	General Education					
	1.1.1 Phase 1: After school and post-exam (from 2021/22, for all forms)	Provide at least 2 courses for at least 15 students. Students have over 80 % satisfaction rate.	1. Survey 2. Scrutiny of documents from Form Coordinators and LTD	21/22: Phase 1 started	WKT, Daniel, teacher-tutors & teacher-organizers	Phase 1: \$30,000
	1.1.2 Phase 2: In F.5 curriculum (from 2022/23)	Provide around 18 courses in the whole year. Students have over 70% satisfaction rate.	3. Evaluation meeting with students 4. Feedback from external organization	22/23: Phase 2 starts		Phase 2: \$150,000
1.2	Developing a talent pool	More students can be matched up with more external program.		Sept 2023: Introduced and open to all students. Oct 2023: Introduced and open to all parents. Nov 2023: Teachers can use the talent pool.	CCL, WKT, SSW, KKW, Daniel	

1.3	Academic Support for students' developmental needs	Students are more motivated in learning. (Less students involved in serious problem in handing in assignment.)		Whole year	YCW, Social workers, WKT	Budget: \$32,000 for the expenses of assignment group and summer training camp
1.4	STEM Room	Students are more widely and deeply involved in STEM activities.		Whole year (STEM Team established in 2022)	KSK (leader), LCP, SMH, YOY, Daniel	LWL Grant for STEM activities
1.5	T Talk	A constant number of audience attended the talks. Majority of audience find the talks beneficial.		Whole year	WKT, (TWL)	Projectors and Audio equipment in the newly renovated mini-stage.

Target 2: Embracing the paradigm shift – Equip panel heads as leaders in subject development

	Implementation Strategy	Success Criteria	Methods of Evaluation	Time Scale	Responsible Person	Resources Required
2.1	Equipping the panel heads					
	2.1.1 Panel heads plan based on the needs of their own panels. Equip panel heads with skills in evaluating lesson effectiveness	Panel heads are more prepared and equipped to give constructive advice and help panel members to improve teaching qualities.	1. Course evaluation 2. Scrutiny of documents from LTD and subject panels 3. Survey from Staff Development	22/23: Preparation in BYOD hardware and teacher training 23/24: Teachers and students can use electronic devices as usual aids of learning	WKT, CCL, Panel Heads, subject teachers	Opportunities for staff development and speaker fee for external guests for sharing.

			t Committee	and teaching.		
	2.1.2 Adopting new pedagogy through professional exchanges and expositions.		4. Percentage of using electronic devices	Professional development day for within panel and for the whole school for e-teaching sharing	Professional exchange: Principal, WKT	
2.2	Assisting panel members to grow: Enhancing quality of teaching. Enhancing quality of assessment (setting and marking of examination paper and exercise).	Teachers improved teaching qualities.		23/24: Panel heads review the quality and types of assignments in exercise inspection.	WKT, Panel Heads	

Major Concern 2: With love, We shine

Briefly list the feedback and follow-up actions from the previous school year (2022-2023):

- It is essential to continually promote value education and regularly update learning and teaching materials.
- To nurture future leaders and promote the LAMWOOER spirit, we should invite more students to lead and share during the leadership training camps and assemblies. The leadership training camp for head post leaders should be held either at the beginning of the school term or before the second term.
- Both students and teachers gave significantly lower ratings (3.3 and 3.6 out of 5, respectively) for students' ability to practice a healthy lifestyle in the stakeholder survey. Therefore, it is necessary to assist students with addressing and improving their time and stress management skills.

Target 1: Love cultivation – Building up a loving atmosphere in school to enhance the relationships among teachers and students

	Implementation Strategy	Success Criteria	Methods of Evaluation	Time Scale	Responsible Person	Resources Required
1.1	To cultivate students' positive values and attitudes					
	1.1.1 Promoting positive values and attitudes in formal lessons, form assemblies, school assemblies by different subject departments, sections and committees.	- Positive feedback from teachers and students	1. Scrutiny of documents and records 2. Feedback from students and teachers 3. APASO	Whole year	PHM, SSW, Section and Panel Heads, Form coordinators	- Financial support
	1.1.2 Incorporating the teaching materials related to time and emotion management into the Form Teacher Period enables students to understand the importance of a healthy lifestyle.	- Positive feedback from teachers and students		Whole year	PHM, SSW, YCW, Form coordinators	- Financial support
	1.1.3 Carrying out activities and programs to enhance the relationships among teachers and students.	- Positive feedback from teachers and students		Whole year	Section and Panel Heads	- Financial support - NGO support
	1.1.4 Fostering the Christian belief and growth mindset in students.	- Positive feedback from teachers and students		Whole year	SFG, Section and Panel Heads	- Church support

1.2	To enhance peer support among students					
	1.2.1 Big Brother & Big Sister cum Peer Counsellor Scheme	- Positive feedback from teachers and students	1. Scrutiny of documents and records 2. Feedback from students and teachers 3. APASO	Whole year	YCW, Social workers	- Financial support
	1.2.2 Student Teams in Sections, Committees	- Positive feedback from teachers and students		Whole year	Section and Committee Heads	/
	1.2.3 Pilot Scheme of Proactive Class Management in F.1, setting up class rules, character building, creating a caring environment, etc.	- Positive feedback from teachers and students - Active participation in class activities		Whole year	PHM, F.1 Form teachers	/

Target 2: Potential Exploration - Providing students with ample opportunities to excel their potentials and strengths

	Implementation Strategy	Success Criteria	Methods of Evaluation	Time Scale	Responsible Person	Resources Required
2.1	To develop students' leadership skills					
	2.1.3 Providing platforms for nurturing students' leadership skills in various Sections, Committees and Teams.	- Students' leadership skills to be effectively strengthened. - Positive feedback from teachers and students	1. Scrutiny of documents and records 2. Feedback from participants and external organizations 3. APASO	Whole year	Section and Committee Heads	- Financial support
	2.1.4 Organizing the Leadership Training Program for Head Post Leaders.	- Positive feedback from participants and external		Whole year	CWK, LCK, SSW	- Financial support - NGO support

		<ul style="list-style-type: none"> - organizations - Leadership Training Program to be successfully held 				
2.2	To encourage and strengthen students' engagement in community service					
	2.2.1 Providing students with ample opportunities of doing voluntary work. For example, <ul style="list-style-type: none"> - Elder Academy under The Labour and Welfare Bureau and the Elderly Commission. - Kids4kids Fund - Global Program - Community Partner Foundation - Chinese Culture 探本溯源 Project 社聯伙伴基金「探本溯源」之「中國偉大發明」工作坊 	<ul style="list-style-type: none"> - Positive feedback from teachers, participants and external organizations - More students to be involved in community service 	<ol style="list-style-type: none"> 1. Scrutiny of documents and records 2. Feedback from teachers, participants and external organizations 3. APASO 	Whole year	LCK, SSW, CCC	<ul style="list-style-type: none"> - Financial support - NGO support